



## ATTESTATION OF COMPLIANCE

No. ODS0/MBK/20230719095437

This is to attest that

**MARINE BUREAU LTD**  
**16/4 TCHAIKOVSKIY LANE, 65026, ODESSA, UKRAINE**

Quality Management System has been audited and that it complies  
with the requirements of:

- 
- **BUREAU VERITAS Guidance Note NI 563**  
**"Standard for Quality Management System of Seafarer Manning Offices"**
  - **Regulation 1.4 of the Maritime Labour Convention, 2006 on voluntary basis**
- 

with exemption(s) and/or area(s) of partial compliance with BV Standard (NI 563) title(s) listed on page 2 of this Attestation.

Completion date of the Audit on which this Attestation is based: 19 July 2023

The present Attestation is valid until **18 July 2028** considering that no substantial changes have been made to the Manning Office Quality Management System and subject to annual audits.

Issued at **Odessa, Ukraine**, on the **19 July 2023**



The latest published Rules of the Bureau Veritas Marine & Offshore and the General Conditions therein are applicable.

Exemptions and/or Areas of partial compliance are stated below:

BV Standard titles	Exempted	Partial compliance
3.1.1 Management Policy	<input type="checkbox"/>	<input type="checkbox"/>
3.1.2 Management System	<input type="checkbox"/>	<input type="checkbox"/>
3.1.3 Management System Review	<input type="checkbox"/>	<input type="checkbox"/>
3.1.4 Internal Audits	<input type="checkbox"/>	<input type="checkbox"/>
3.2.1 Responsibility & Authority	<input type="checkbox"/>	<input type="checkbox"/>
3.2.2 Management Representative	<input type="checkbox"/>	<input type="checkbox"/>
3.2.3 Lines of Communication	<input type="checkbox"/>	<input type="checkbox"/>
3.2.4 Training	<input type="checkbox"/>	<input type="checkbox"/>
3.3.1 System Procedures	<input type="checkbox"/>	<input type="checkbox"/>
3.3.2 Document Control	<input type="checkbox"/>	<input type="checkbox"/>
3.3.3 Records	<input type="checkbox"/>	<input type="checkbox"/>
3.4.1: Contract Review Procedures	<input type="checkbox"/>	<input type="checkbox"/>
3.4.2 Manning Contracts	<input type="checkbox"/>	<input type="checkbox"/>
3.4.3 Seafarer Employment Agreement	<input type="checkbox"/>	<input type="checkbox"/>
3.4.4 Review of Contracts	<input type="checkbox"/>	<input type="checkbox"/>
3.4.5 Amendments & Modifications to Contracts	<input type="checkbox"/>	<input type="checkbox"/>
3.4.6 Completion of Contracts	<input type="checkbox"/>	<input type="checkbox"/>
3.4.7 Records	<input type="checkbox"/>	<input type="checkbox"/>
3.5.1 Seafarers Selection Procedures	<input type="checkbox"/>	<input type="checkbox"/>
3.5.2 Cost of Recruitment Services to Seafarers	<input type="checkbox"/>	<input type="checkbox"/>
3.5.3 Evaluation of Sub-contractors	<input type="checkbox"/>	<input type="checkbox"/>
3.6.1: Complaints Procedure	<input type="checkbox"/>	<input type="checkbox"/>

### ENDORSEMENT FOR ANNUAL VERIFICATION

**THIS IS TO ATTEST THAT,** at the annual verification in accordance with BUREAU VERITAS Guidance Note NI 563"Standard for Quality Management System of Seafarer Manning Offices" and "Regulation 1.4 of the Maritime Labour Convention, 2006" the Manning Office Quality Management System was found to comply with the requirements.

**1st ANNUAL VERIFICATION**

Signed :  
(Surveyor to BUREAU VERITAS MARINE & OFFSHORE)

Place :

Date :

**2nd ANNUAL VERIFICATION**

Signed :  
*(Surveyor to BUREAU VERITAS MARINE & OFFSHORE)*

Place :

Date :

**3rd ANNUAL VERIFICATION**

Signed : \_\_\_\_\_  
*(Surveyor to BUREAU VERITAS MARINE & OFFSHORE)*

Place : \_\_\_\_\_

Date : \_\_\_\_\_

**4th ANNUAL VERIFICATION**

Signed :  
*(Surveyor to BUREAU VERITAS MARINE & OFFSHORE)*

Place :

Date :